

27 April 2022

AVAILABLE OPPORTUNITIES

1 Digital Content Intern (12 hrs/week – paid) | 12 weeks

3 Digital Content Volunteers (5 hrs/week – unpaid) | 8 weeks

All will receive an orientation, two skills-training sessions, and a shipment of IPS publications.

Digital Content Intern/Volunteer

The Institute for Palestine Studies (USA), Inc., (IPS) is looking for a passionate and creative intern and three volunteers at reduced hours to join our team. They will closely work with the Senior Editor of Digital Strategy and Communications. Candidates should be current undergraduate or graduate students enrolled in a communications, journalism, English or related major. Recent graduates welcome to apply. These are remote opportunities open to candidates worldwide.

Desired qualifications:

- Basic Canva skills with a keen eye for clean design;
- Excellent knowledge of Twitter, Instagram and Facebook social media practices;
- Ability to work independently and to make informed decisions;
- Ability to critically read articles and pull information in a timely basis;
- Basic knowledge of the history of the Middle East and specifically Palestinian history;
- Detail oriented and time management skills;

Principal responsibilities:

- Create and suggest relevant social media posts for IPS publications and projects including the *Journal of Palestine Studies*, *Jerusalem Quarterly*, the Palestine Square blog, and The Palestine Chronology database.
- Assist in the development and implementation of social media strategy and participate in live-tweeting events.
- Monitor the news cycle surrounding Palestinian cultural and political affairs
- Write and publish one blogpost by the end of the program duration
- Some research and data entry tasks
- Some translation tasks from Arabic to English (optional, depending on skill)

Stipend for Digital Content Intern position only: \$250 per month.

Internship duration: 05/17/2022 - 08/07/2022

Volunteership duration: 05/17/2022 – 07/10/2022

Application deadline May 12, 2022

Please email your resume and a brief cover letter to LauraAlbast@palestine-studies.org for consideration.

About Us:

The Institute for Palestine Studies-USA is a 501 (c)(3) academic research institute located in Georgetown, Washington, DC. Its mission is exclusively devoted to educational research and documentation on Palestinian affairs and the Arab-Israeli conflict.

Please visit www.palestine-studies.org for more information.

No phone calls, please!